# **ENVIRONMENTALLY PREFERABLE PRODUCTS - FACT SHEET #51** RECYCLED OFFICE SUPPLIES - STATEWIDE

Office of Administration, Division of Purchasing and Materials Management Missouri State Recycling Program

## STATE CONTRACT PRICES



Recycled File Folders/Wallets

Line Item 012 Contract No: C100311002 C/S Code: 61573

> File folder, 11 pt. manila, single ply top, straight, 1/2 and 1/3 cut, at least 10% post-consumer recycled material, letter size. \$4.78 - 100/box Brand: Smead Models: SMD-153L (1/3 cut tabs), SMD-150L (straight cut top), SMD-152L (1/2 cut tabs) Vendor: Corporate Express

Line Item 013 Contract No: C100311004

C/S Code: 61573

File folder, 11 pt. manila, single top, straight, 1/2, 1/3 and 1/5 cut, at least 10% post-consumer recycled material, legal size. \$6.05 - 100/box Brand: Universal Models: 15110 Vendor: Ikon Office Solutions (Mirex Corp.)

Line Item 014 Contract No: C100311001

C/S Code: 61573

File folder, 11pt. manila, two-ply top straight, 1/2, 1/3 and 1/5 cut, at least 10% post-consumer recycled material, letter size. \$6.35 - 100/box Brand: Globeweis Models: D21-1/3 (1/3 cut), D21-straight cut, D21-1/2 (1/2 cut), D21-1/5 (1/5 cut) Vendor: Staples Inc.

Line Item 015 Contract No: C100311002

C/S Code: 61573

File folder, 11 pt. manila, end tab, single ply edge, 1/2 distributed, 1/3 cut distributed, 1/3 cut all top, center or bottom positions,

letter size-recycled content. \$9.19 - 100/box Brand: Smead Vendor: Corporate Express

Line Item 016 Contract No: C100311004

C/S Code: 61573

File folders, hanging, letter size - 1/5 cut tabs, recycled product. \$3.80 - 25/box Brand: Universal Model: 14115 Vendor: Ikon Office Solutions (Mirex Corp.)

Line Item 017 Contract No: C100311004

C/S Code: 61573

File folders, hanging, letter size - 1/3 cut tabs, recycled product. \$4.00 - 25/box Brand: Universal Model: 14113 Vendor: Ikon Office Solutions (Mirex Corp.)

Line Item 020 Contract No: C100311002

C/S Code: 61573

Envelope, filing & wallet, durable coating, red rope gussets, drop front, self tabs straight cut, reinforced back, 5-1/4 expansion,

letter size-recycled product

\$.55/each Brand: Smead Model#: SMD-1534G

**Vendor: Corporate Express** 

#### CONTRACT TERMS

- Non-Exclusive Contract
- Agencies must complete a PGQ to order from these contracts.

Minimum dollar amount

Staples - \$150.00 minimum order. If ordering less than \$150.00 there is a 20% handling charge.

Corporate Express - No minimum amount, however, if ordering less than \$250.00, a \$10.00 handling charge shall apply.

Ikon - No minimum amount Delivery: 20 days ARO

CONTRACT #C100311001-004

Office Supplies - Statewide Expiration Date: 03-31-03

Buyer: Rachel Shelley PH:(573)522-3296

E-Mail: shellr@mail.oa.state.mo.us

This contract can be downloaded from OA/DPMM's Internet home page (http://www.oa.state.mo.us/purch/purch.htm)

### STATE CONTRACT PRICES



Recycled Memo Pads

Line Item 023 Contract No: C100311001

C/S Code: 61573

Memo pads, removable self-stick notes with special adhesive strip on back to stick on most surfaces and peel off easily, 100% recycled paper, 3" X 5".

\$.36 - 100 shts/pad

Brand: 3M Model #: 6559RP

Vendor: Staples Inc.

Line Item 024 Contract No: C100311001

C/S Code: 61573

Memo pads, removable self-stick notes with special adhesive strip on back to stick on most surfaces and peel off easily, 100% recycled paper, 3" X 3".

\$.27 - 100 shts/pad

Brand: 3M Model #: 6549RP Colors: Yellow

Vendor: Staples Inc.

Line Item 025 Contract No: C100311001

C/S Code: 61573

Memo pads, removable self-stick notes with special adhesive strip on back to stick on most surfaces and peel off easily, 100%

recycled paper, 1-1/2" X 2".

\$1.37 pkg. - 100 shts/pad - 12 pads/pkg

Brand: 3M Model #: 6539RP Colors: Yellow

Vendor: Staples Inc.

#### RECYCLED OFFICE SUPPLIES CONTRACTORS

C100311001 Staples Inc.

C100311002

45 Êast Wesley St.

S Hackensack, NJ 07606-1498

PH: (201)488-2900

Vendor No. 0428961270 D

**Corporate Express** 

1215 Creek Trail Dr. Jefferson City, MO 65109

PH: (573)634-3133 FAX: (573)634-5927

Vendor No. 8412487160 5 for orders Vendor No. 8412487160 7 for payments

C100311004 Ikon Office Solutions (Mirex Corp.)

16253 Swingley Ridge Road. Chesterfield, MO 63017 PH: (800)955-6001 FAX: (800)867-8133

Vendor No. 2303344000 A

**All Contracts** 

Available to

Cooperative

Procurement

Members